

**DE LEON ISD
FACILITY USE GUIDELINES**

The Texas Constitution's provisions prohibits the gratuitous grant of public funds. This requires school districts to assess fees for use of facilities.

De Leon ISD will use the following guidelines in order to adhere to this requirement.

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|---|--|
| 1. School related organization | No Charge |
| 2. Local government, State, Civic Organizations | Cost of Utilities/Maintenance
(minimum fee \$50.00) |
| 3. Others: | |
| Elementary Gym | \$50.00 per hour |
| Elementary Cafeteria | \$50.00 per hour |
| M. S. Activity Room | \$75.00 per hour |
| Cub Cat Den | \$50 per hour |
| H.S. Cafeteria | \$75.00 per hour |
| H.S. Community Room | \$50.00 |
| H.S. Library | \$75.00 |
| Stadium | \$500 per event |
| Gym 1 | \$100 per hour |
| Gym 2 | \$50 per hour |
| Meeting Rooms | \$20 per hour |

FACILITY RENTAL/USE AGREEMENT

All facility use must be approved by the superintendent of the superintendent's designee. School activities will have priority scheduling for facility use.

Any individual, group, or organization granted permission for facility use will have an assigned adult(s) on duty during the entire time the building is in use. The facility will be surveyed by the superintendent of designee prior to and after use. Failure to leave facilities clean, failure to return keys, and any damage of school property may result in denial of future requests for use of facilities.

Individual/organization _____

Facility _____

Date(s) of use _____

Date of Key issue _____

Date of Key return _____

I have received a copy of the De Leon ISD Facility Use/Fee Guidelines, and I agree to follow all guidelines regarding the use of school facilities.

Signature

Date _____

Telephone